



TOWN OF SMYRNA STORM WATER ADVISORY COMMITTEE
AGENDA
OCTOBER 21, 2024 @ 5:00 PM
COUNCIL CHAMBERS, TOWN HALL

- I. **CALL TO ORDER**
- II. **PUBLIC COMMENT**
"The Town's Public Comment Period shall be reserved for those citizens that have signed up to address a Board or Committee, at least twenty-four (24) hours in advance of the meeting, pursuant to the Town's Public Comment Policy. Speakers are limited to three (3) minutes. Additional comments may be submitted in writing."
- III. **REVIEW AND APPROVE MINUTES FOR JULY 15, 2024 MEETING OF STORM WATER ADVISORY COMMITTEE (SWAC)**
- IV. **OLD BUSINESS**
 - A. None this quarter
- V. **NEW BUSINESS**
 - A. **Consent / Correction Agenda**
 - 1. *Vacant / Inactive Account List (7/1/24-9/30/24)*
 - B. **Adjustment Applications**
None this quarter
 - C. **Credit Applications**
None this quarter
- VI. **REPORTS OF OFFICERS, COMMITTEES, OR STAFF**
 - A. **Discuss Storm Water Utility inquiries to date**
 - B. **Presentation of Quarterly Report**
 - C. **Miscellaneous**
- VII. **ADJOURNMENT**

Stormwater Fee Vacant Account List (through 9/30/24)

Item	Previous Occupant	Property Address	Account #	Monthly Fee	Vacant Date	Reason For Making Into Stormwater Only Account	Property Owner	Owner's Address
1	Triple C's LLC	109 Jefferson Street	10408560	\$3.47	4/18/2023	Vacant	Kamake Rizgar	3843 Sma Boney Dr. Nashville, TN 37211
2	E-Z Storage	1119 Courier Place	25304230	\$74.70	2/3/2020	Vacant	Woods Properties	108 Glen Echo Drive Smyrna, TN 37167
3	Woods Properties	1120 Courier Place	25304300	\$44.95	4/13/2018	Vacant	Woods Properties	108 Glen Echo Drive Smyrna, TN 37167
4	Rutherford County Finance Department	135 Weakley Lane	10309198	\$81.84	3/22/2024	Vacant	Rutherford County	Courthouse, RM 101 Murfreesboro, TN 37130
6	Kennedy Properties Inc.	208 Enon Springs Rd E	10402000	\$7.59	8/18/2022	Vacant	Riddle Investment Services Trust #2 (Trustee Jay)	6666 Brookmont Ter, Unit 804 Nashville, TN 37205
7	David H. Seligman	206 Enon Springs Rd E	10402010	\$7.59	7/18/2022	Vacant	Riddle Investment Services Trust #2 (Trustee Jay)	6666 Brookmont Ter, Unit 804 Nashville, TN 37205
8	Compele, LLC	107 Threet Industrial Rd. Suite 3	15402095	\$6.59	10/7/2024	Vacant	Waldron S. Wayne	415 W Northfield Blvd. Murfreesboro, TN 37129
9	Advance Tech Solutions	107 Threet Industrial Rd. Suite 4	15402100	\$33.36	8/8/2024	Vacant	Waldron S. Wayne	415 W Northfield Blvd. Murfreesboro, TN 37129

Town of Smyrna
Storm Water Management Program
Progress Report to the
StormWater Advisory Committee
October 21st, 2024 at 5:00 PM
Smyrna Town Hall / Council Chambers

- I. Discuss the following Storm Water Management (SWM) Program achievements made from: July 1 through September 30, 2024.
- A. 255 certificates of occupancy issued this quarter were assessed for the corresponding SWU fee then reported monthly to CUD and the Town's Public Utilities Department. In addition, all SWU fee delinquent accounts were also tracked and reported to Utilities.
 - B. Mr. Rose reviewed all grading permits, in tandem with sediment control reviews by the Stormwater Coordinator, and required the submission of as-built drawings for each and every project having its own means of detention as well as all applicable water quantity concerns.
 - C. Received no citizen inquiry about the Storm Water Utility (SWU) user fee.
 - D. The Stormwater Coordinator wrote this quarterly Progress Report. Staff also completed writing the quarterly report. This satisfies an MS4 permit requirement.
 - E. Reviewed 29 newly submitted sets of grading plans for eventual construction projects, during three monthly staff plan review meetings then created project files once each was Planning Commission-approved. This satisfies a MS4 permit requirement.
 - F. Began contacting developers soon after their projects were Planning Commission-approved to encourage them to pass the grading permit procedures (mailed with their Planning Department notice) on to their project manager.
 - G. Corresponded with developers and contractors about several imminent projects concerning grading permit issues. This satisfies a MS4 permit requirement.
 - H. Reviewed, commented, signed, and dated grading plans for 12 sets of newly Planning Commission-approved construction plans in preparation for grading permit issuance. This satisfies a MS4 permit requirement.
 - I. Completed sediment control measure inspections at 13 construction sites. This satisfies a MS4 permit requirement.
 - J. Facilitated grading permit pre-construction meetings for 14 new construction projects once they met all requirements, which are being electronically tracked on the Progress Table. This satisfies a MS4 permit requirement.
 - K. Issued grading permits for 14 new construction projects. This brings the annual cumulative total to 29.
 - L. Investigated 1 Illicit Discharge Detection and Elimination (IDDE) issue.
 - M. Summer internship program a success, storm data was gathered for Cedar Forest, Clarkston, Potts Crossing, and other subdivisions
 - N. Revisions to Stormwater program documents approved by Council, Annual Report submitted.

No.	Project Name (Imperv. Surf. Area in sf) 1 ERU, equivalent residential unit = 3,543sf	ERU Equivalent $\frac{\text{project sf}}{3,543(\text{sf/ERU})}$	Development Type	Monthly SWU Revenue (\$) (ERU * \$3.47)	Annual SWU Revenue (\$)
1	Vintage Building A3, 39,115 sq ft ISA	11.04	Commercial	38.31	459.72
2	Vintage Building A1, 39,115 sq ft ISA	11.04	Commercial	38.31	459.72
3	Town of Smyrna Fire Station #1 - Addition 19,798 sq ft ISA	5.59	Town	19.39	232.68
4	Stonecrest MOB 84,040 sq ft ISA	23.72	Commercial	82.29	987.48
			Total	178.30	2139.60

Monthly Total For Year – 1,872.92 Annual Total For Year – 22,475.04 (\$3.47/ERU, Equivalent Residential Unit)

- O. Patrick Owen, Environmental Tech/Sediment Control Inspector started his employment with the Town Of Smyrna in January of 2024. His impressive background combines education in Geology, experience on construction sites, and a strong command of the computer programs used by the Town of Smyrna. Patrick easily got a handle on the job duties and has been performing exceptionally well since being hired.
 - i. Organized and tracked monthly inspection calendar for all construction sites.
 - ii. Conducted semi-weekly construction inspections and electronically recorded them, and worked with supervisors, developers, builders, and engineers during **486** construction site inspections.
 - iii. Completed quarterly review of 100 known outdoor grease receptacles in Town of Smyrna
 - 1. 1 grease receptacles in violation (Letter of Warning issued to offender)
 - a. Ninja Sushi and Japanese Grill - 900 Grammar Lane #370, Smyrna, TN 37167
 - iv. Continued to work with business and property owners, et al to educate and enforce detention pond corrections.
 - v. Number of construction lot inspections completed:
 - 1. 164 Initial Erosion Inspections
 - 2. 205 Sidewalk and Final Grade Inspections
 - vi. Continued to work with the Public Works Director on several ongoing construction projects.
 - vii. Number of Letters of Warning/ NOV / Stop Work Orders Issued:
 - 1. 1 Letters of Warning
 - a. Ninja Sushi and Japanese Grill
 - 2. 4 Notices of Violation
 - a. Fox Meadows, Patterson Property, Briley Downs, Villagewood
 - 3. 2 Stop Work Orders
 - a. Briley Downs, Villagewood
 - viii. Per our MS4 Permit, all sediment basins are to be inspected annually. So far, 152 of the estimated 300+ ponds have been inspected. Of the ponds inspected to date, 8 have failed inspection and letters have been sent to the owners requesting the issues to be corrected.
- P. The last SWAC meeting was held during July, with six of the seven members attending.
- Q. Cris Good, our multimedia expert, entered into the program's website the following documents; Public Information and Education (PIE), Enforcement Response Plan (ERP), updated tracking numbers for several years of stream cleanups and Adopt-A-Stream events, Boat Day field activity reports, and the SWAC Historical Summary. The site looks great!
- R. So far this Autumn, 39 volunteers helped to remove 48 bags of trash from critical stream sites around Smyrna through a combined effort of the Adopt-A-Stream and Stream Cleanup programs. The breakdown of events is as follows:
 - i. US Air Force (237th Squadron)- 11 individuals removed 25 bags of trash from the Stewart Creek stream bank at Volunteer Park and G Street.
 - ii. 18 Stewarts Creek High school students came together to remove 19 bags of trash from the I-24 interchange storm outlet near Stonecrest Medical Center.
 - iii. 10 Stewartsboro Elementary School students held their third Adopt-A-Stream in Pioneer Park to remove 4 bags of trash from the Park property.
- S. Fortunately for Smyrna there are several 'active' citizen groups, including businesses and schools that had four (4) either Adopt-A-Roadway or Adopt-A-Highway events this quarter, using nineteen (19) volunteers. These efforts brought their annual total to fifteen (15) events and produced 23 bags, thus an annual total of 99 bags of litter that will not end up in our streams from the Adopt-A-Roadway and Adopt-A-Highway programs.
- A. Of these Adopt-A-Road events, the Town of Smyrna staff held their third quarterly Adopt-A-Highway cleanup, extending from Town Hall to Harts Branch, along both sides of Lowry Street. This event consisted of seven (7) employees removing seven (7) bags of litter.
- T. The Public Works Staff handled nine (9) citizen inquiries regarding storm water drainage issues.

MINUTES OF THE TOWN OF SMYRNA STORM WATER ADVISORY COMMITTEE

July 15, 2024

1st Item: Call to Order

The July meeting of the Town of Smyrna Storm Water Advisory Committee was held on Monday, July 15, 2024. The meeting was called to order by Chairman Rhett Kimble at 5:00 P.M. at Town Hall, Smyrna, Tennessee.

The following Storm Water Advisory Committee members and staff were present:

Members:

Rhett Kimble, Chairman
Douglas Brown
Tyler Short
Andre Eckemrode
William Shackelford
Natashia Floyd – late 5:05 PM

Absent:

Bradley Heilwagen

Staff:

Tom Rose
Bradly Jordan
Tammy Rankin
Patrick Owen
Charles King
Benjamin Groce, Staff Attorney

Absent:

Tammie Mitchell

2nd Item: Citizen Comments

Chairman Rhett Kimble asked if there were any citizen comments to be heard by the Committee. There being none, the Committee proceeded to item #3 of the agenda.

3rd Item: Approval of Minutes of the April 15, 2024 Meeting

The Committee considered a motion by Douglas Brown to approve the minutes of the April 15, 2024 meeting as presented. The motion was seconded by William Shackelford. The motion was approved unanimously. A copy of the minutes as approved are attached hereto and marked Exhibit “1”.

4th Item: Old Business

There was no old business to discuss at this meeting.

5th Item: New Business

A. Consent/Correction Agenda

1. Vacant / Inactive Account List

The Stormwater Fee Vacant Account List (through 6/30/2024) was presented by staff. The account on the list shall be re-opened with the fee being assessed to the property owner. A copy of the Stormwater Fee Vacant Account List (through 6/30/2024) is attached hereto and marked as Exhibit “2”.

The Committee then considered a motion by William Shackelford to approve the Consent/Correction Agenda as recommended by staff. The motion was seconded by Tyler Short. The motion was approved unanimously.

B. Adjustment Applications

There were no adjustment applications to consider at this meeting.

C. Credit Applications

There were no credit applications to consider at this meeting.

6th Item: Reports of Officers, Committees, or Staff

- A. Bradley Jordan reported to the Committee that since the meeting on April 15, 2024, staff received no calls/inquiries about the Storm Water User Fee. No site-specific information packets were mailed.
- B. Mr. Jordan then presented to the Committee the Storm Water Management Program Quarterly Progress Report. This report was for the period of April 1, 2024 through June 30, 2024. A copy of the Storm Water Management Program Quarterly Progress Report is attached hereto and marked as Exhibit "3".
- C. Mr. Jordan then presented the Annual Report for the MS4 Permit covering the period of 7/1/23 - 6/30/24. The annual report must first be reviewed and approved by the SWAC Committee, then by the Town Council, executed by the Mayor, then submitted to TDEC.

The Committee then considered a motion by Douglas Brown to approve the Revised Stormwater Management Ordinance as written. The motion was duly seconded by Tyler Short. The motion was approved unanimously and the report will be forwarded to the Town Council for final approval and execution.

The Committee then considered a motion by Tyler Short to approve the Revised Stormwater Management Plan as written. The motion was duly seconded by Andre Eckemrode. The motion was approved unanimously and the report will be forwarded to the Town Council for final approval and execution.

The Committee then considered a motion by Tyler Short to approve the Revised Enforcement Response Program. The motion was duly seconded by Natashaia Floyd. The motion was approved unanimously and the report forwarded to the Town Council for final approval and execution.

The Committee then considered a motion by Natashaia Floyd to approve the Revised Public Information and Education Program. The motion was duly seconded by Douglas Brown. The motion was approved unanimously and the report forwarded to the Town Council for final approval and execution.

The Committee then considered a motion by Andre Eckemrode to approve the Revised Water Quality Buffer Zone Policy. The motion was duly seconded by William Shackelford. The motion was approved unanimously and the report forwarded to the Town Council for final approval and execution.

